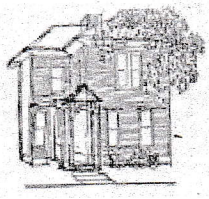


Fairbury Echoes Museum
126 W. Locust
Fairbury IL 61739

May 11, 2005

Jerry Purcell, Jr. - Property Tax Analyst
Exemption Section MC 3-520
Illinois Department of Revenue
101 W. Jefferson Street
Springfield IL 62702

Dear Mr. Purcell,

We are submitting this packet in response to your Request for Additional Information dated April 27, 2005 regarding **Revenue docket no. 04-53-12** (P.I.N. 25-25-03-452-011).

1) The museum is open to the public on Wednesday & Friday from 1:00 to 5:00, Thursday from 1:30 to 5:00 and on Saturday from 9:00 to Noon
2) There are no fees or charges to visit the museum. Donations are accepted but they are strictly on a voluntary basis.
3) Since there are no fees, there is no "charitable policy that provides for fees to be waived or adjusted, according to one's ability to pay."
4) Attached are detailed floorplans of all the floors indicating each area's use.
5) DETAILED AFFIDAVIT OF USE
    a. Approximately one-half of the first floor is rented to a seamstress.
    b. The other half of the first floor contains the public areas of the Fairbury Echoes Museum.
    c. The shared areas of the first floor include a front entrance hall, a rear entrance hall and a small bathroom.
    d. The second floor was set up by a previous owner for two apartments but the museum has shut off all utilities to the apartments and intends to use them only for museum storage of items or supplies not needed for the current exhibits.
    e. The basement may be used for additional museum storage, if needed, but is very dusty/dirty so will remain practically empty most of the time.
6) Photos of the interior are attached to the floorplans.
7) The merchandise that is offered for sale is displayed on the top of a rolltop desk and a separate picture showing that display is attached to this letter.

Sincerely,

Diane Pawlowski

Diane Pawlowski
President

MAY 12 2005

Deborah Vance

"OFFICIAL SEAL"
DEBORAH VANCE
NOTARY PUBLIC, STATE OF ILLINOIS
MY COMMISSION EXPIRES 12-1-07

Merchandise is displayed on the top of the rolltop desk

Original museum location is depicted on:

1) commemorative plate
2) trivet
3) paperweight

Other Fairbury-related items being sold:

4) cookbook
5) notecards
6) paperback book
7) hardcover book

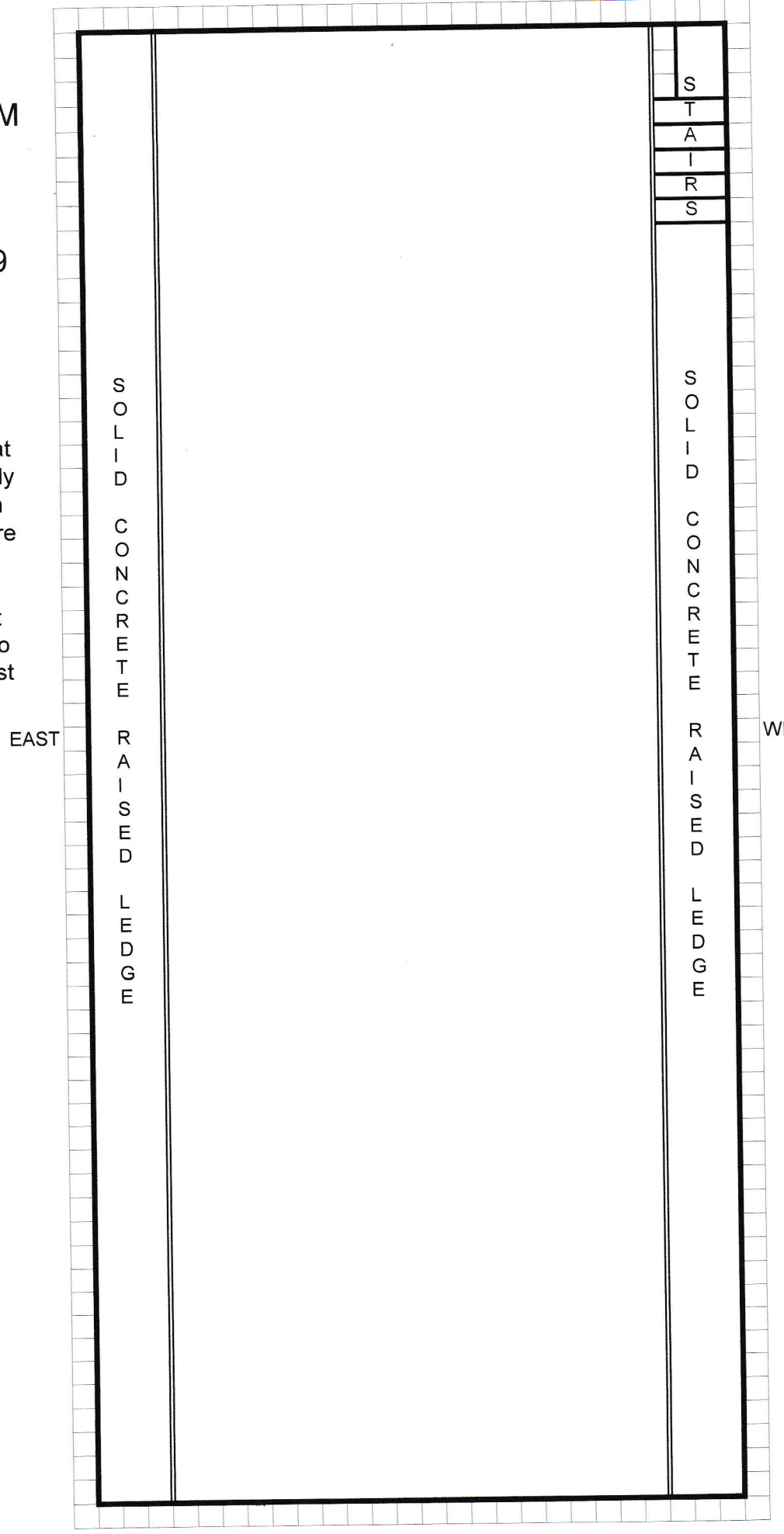
FAIRBURY ECHOES MUSEUM

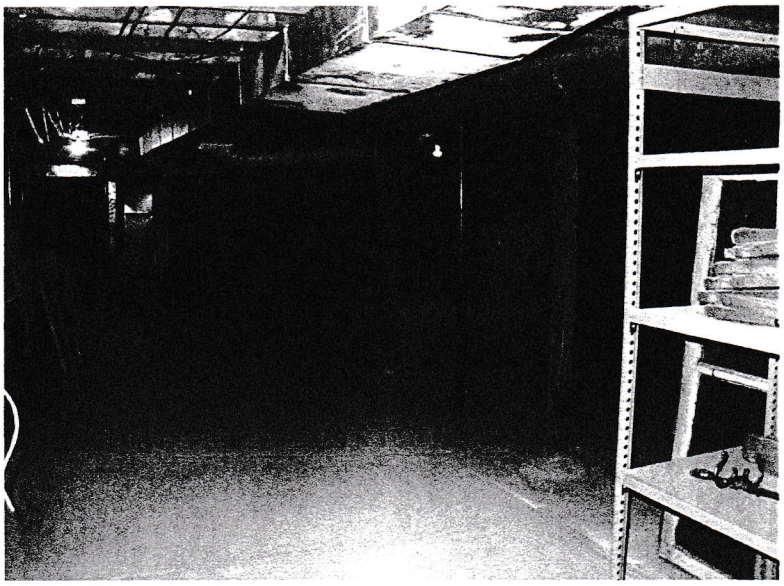
126 W. Locust

Fairbury IL 61739

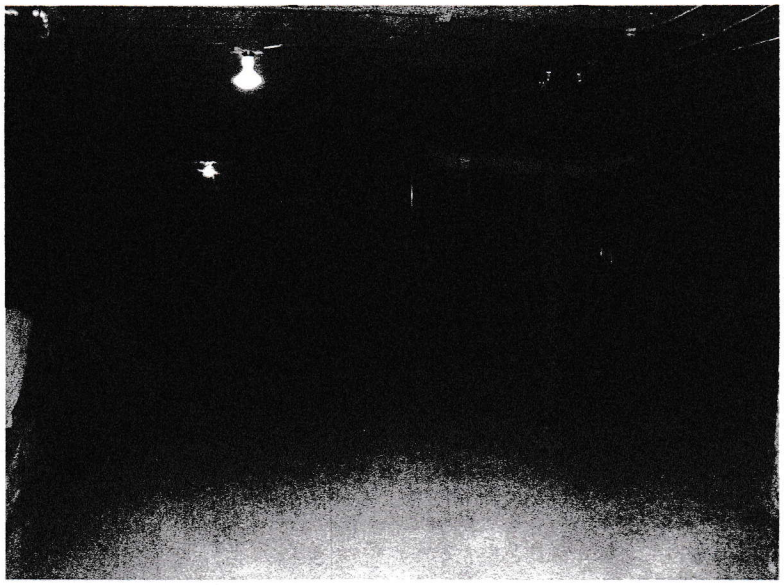
basement

Dimension of basement at floor level is approximately 20 ft x 62-1/2 ft. On each side of the basement there is a 2-1/2 ft. deep raised portion. It is raised to a height of 2'4" on the west side and varies from 12 to 20 inches high on the east side.





BASEMENT

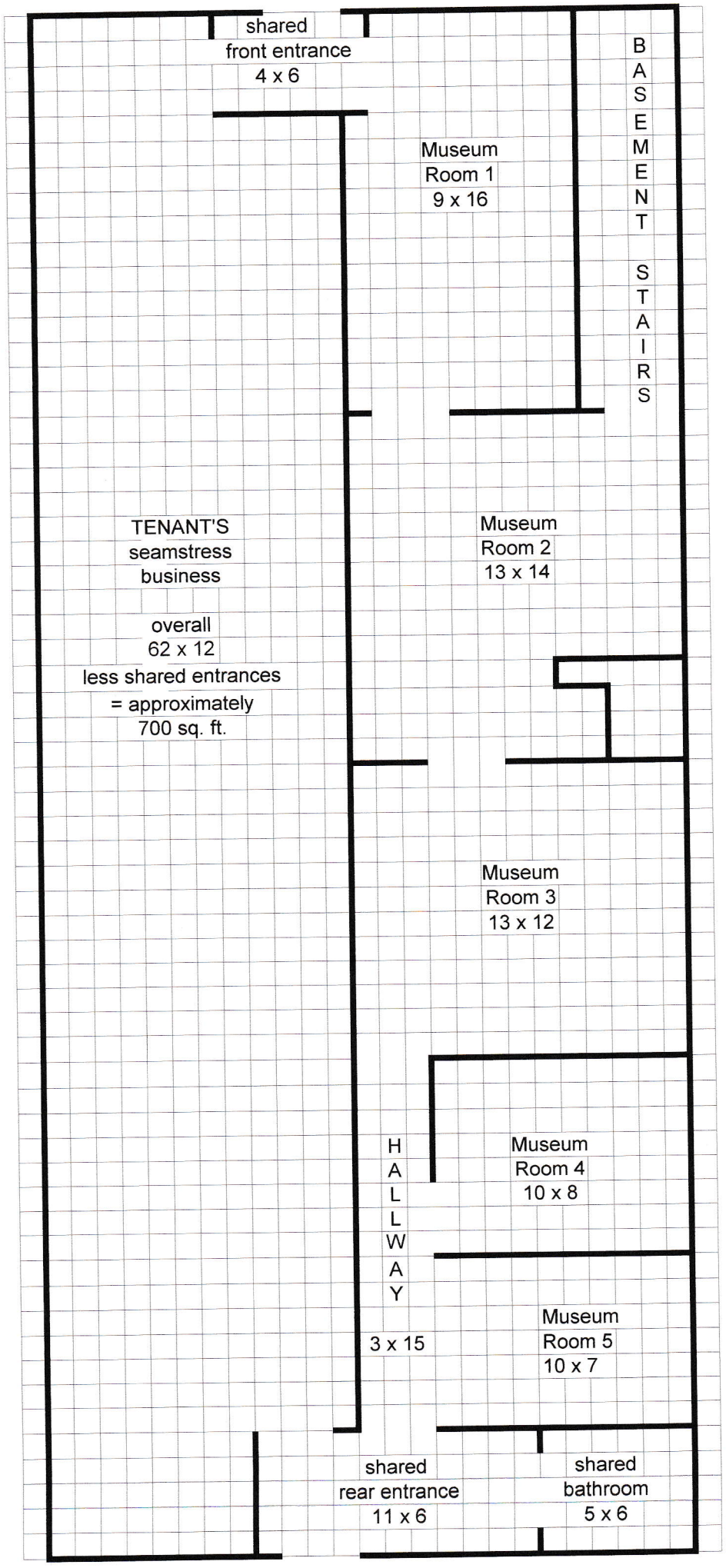


FAIRBURY ECHOES MUSEUM

126 W. Locust

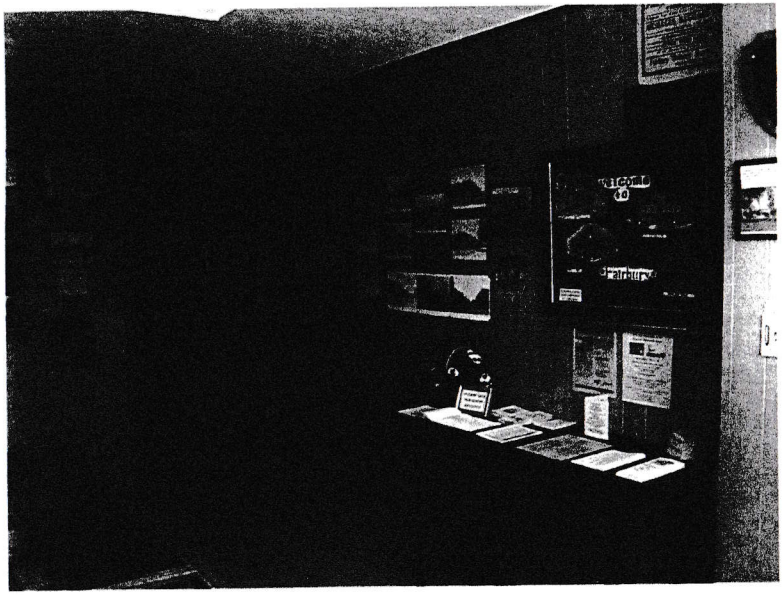
Fairbury IL 61739

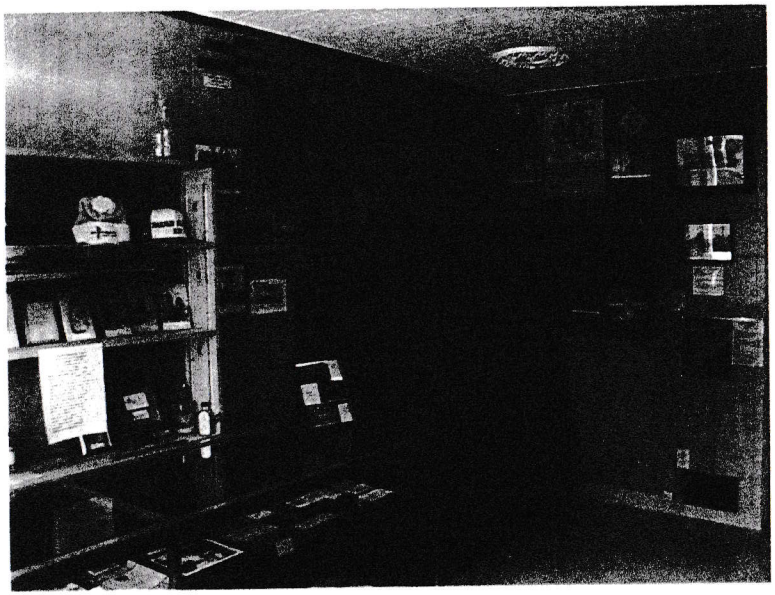
1st floor



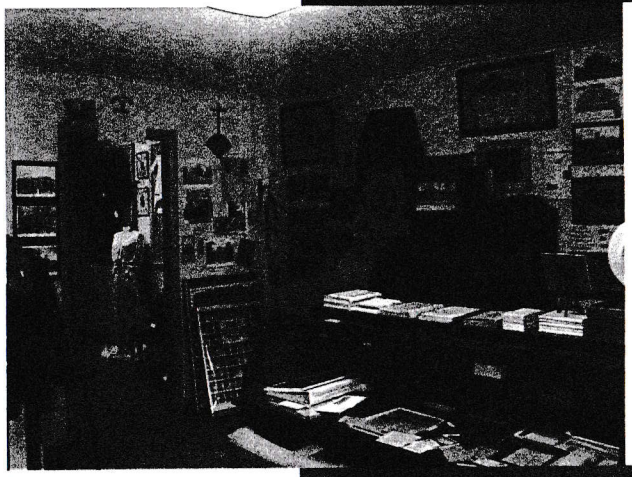
Approximately one-half of the first floor is rented to a seamstress.

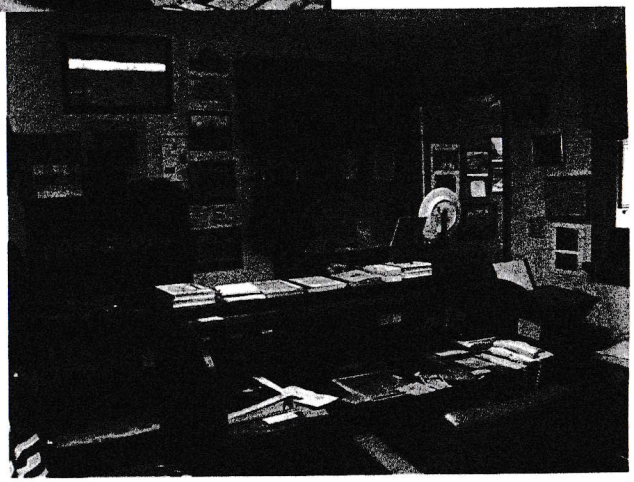
ROOM 1
Fairbury Room
Featuring early views and items of Fairbury businesses



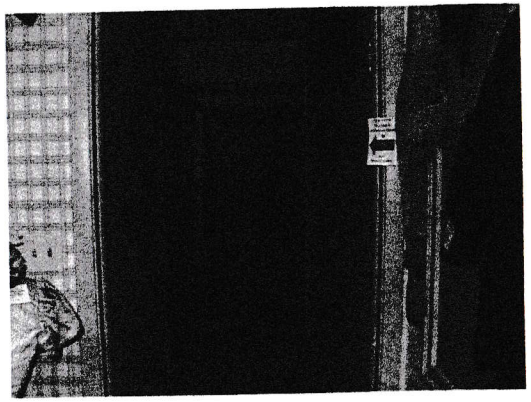


ROOM 2
Features historic items related to Fairbury's schools, churches, government, organizations

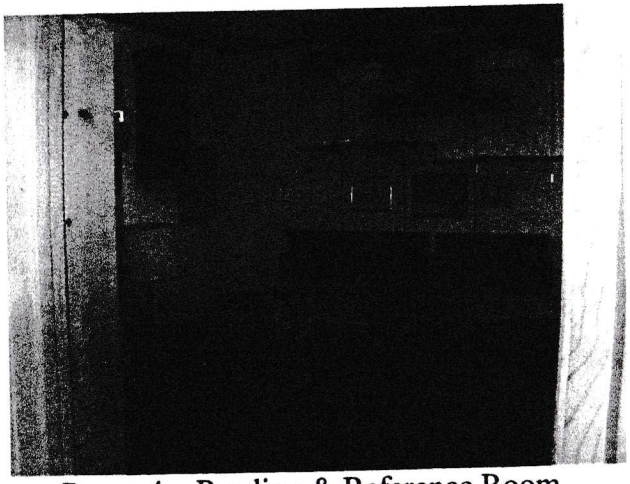




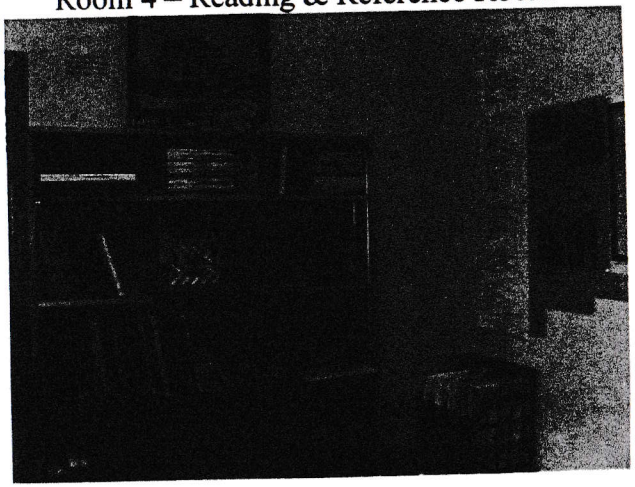
Room 3
The Stafford
Collection
features items from
long-ago living



HALLWAY



Room 4 – Reading & Reference Room



Room 5
Rotating Exhibit
"Early Trades"

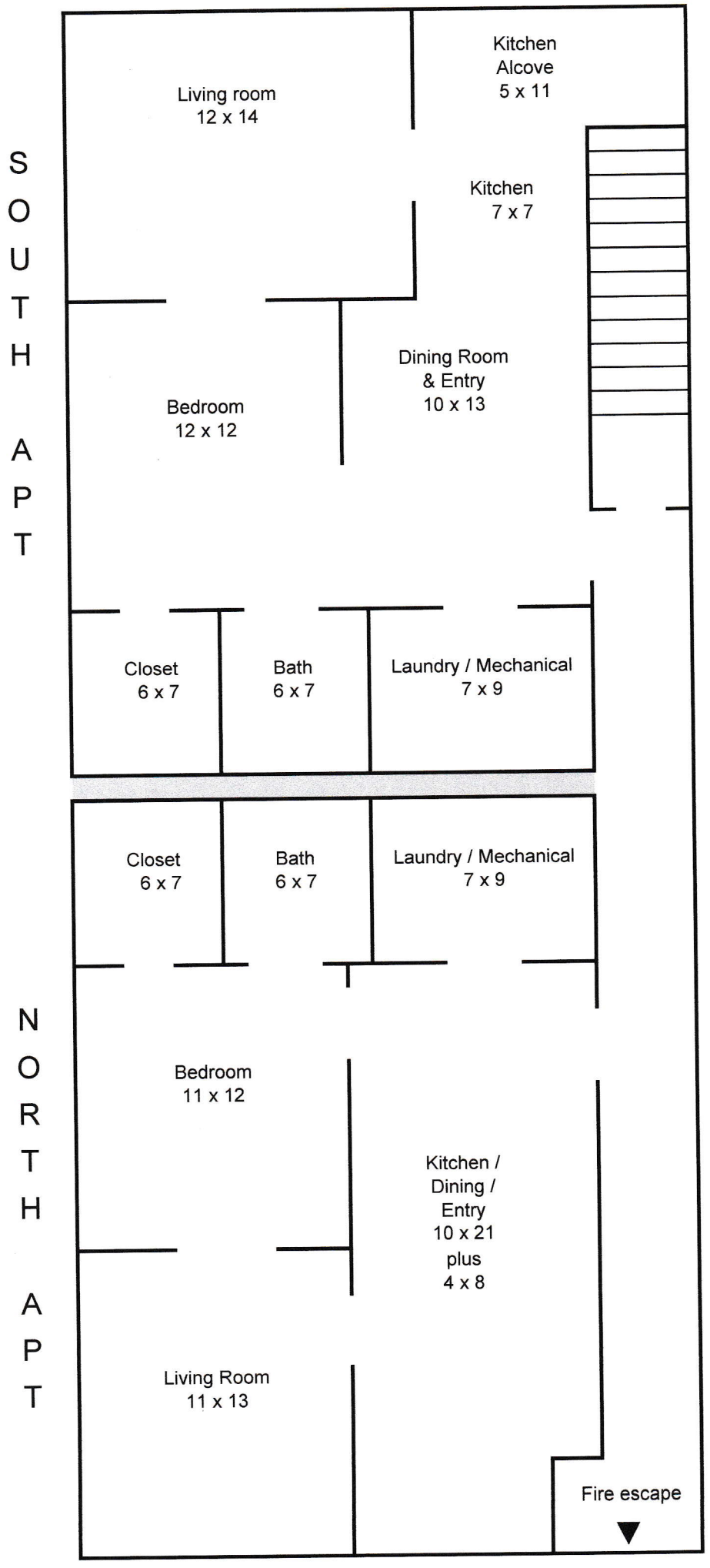
FAIRBURY ECHOES MUSEUM

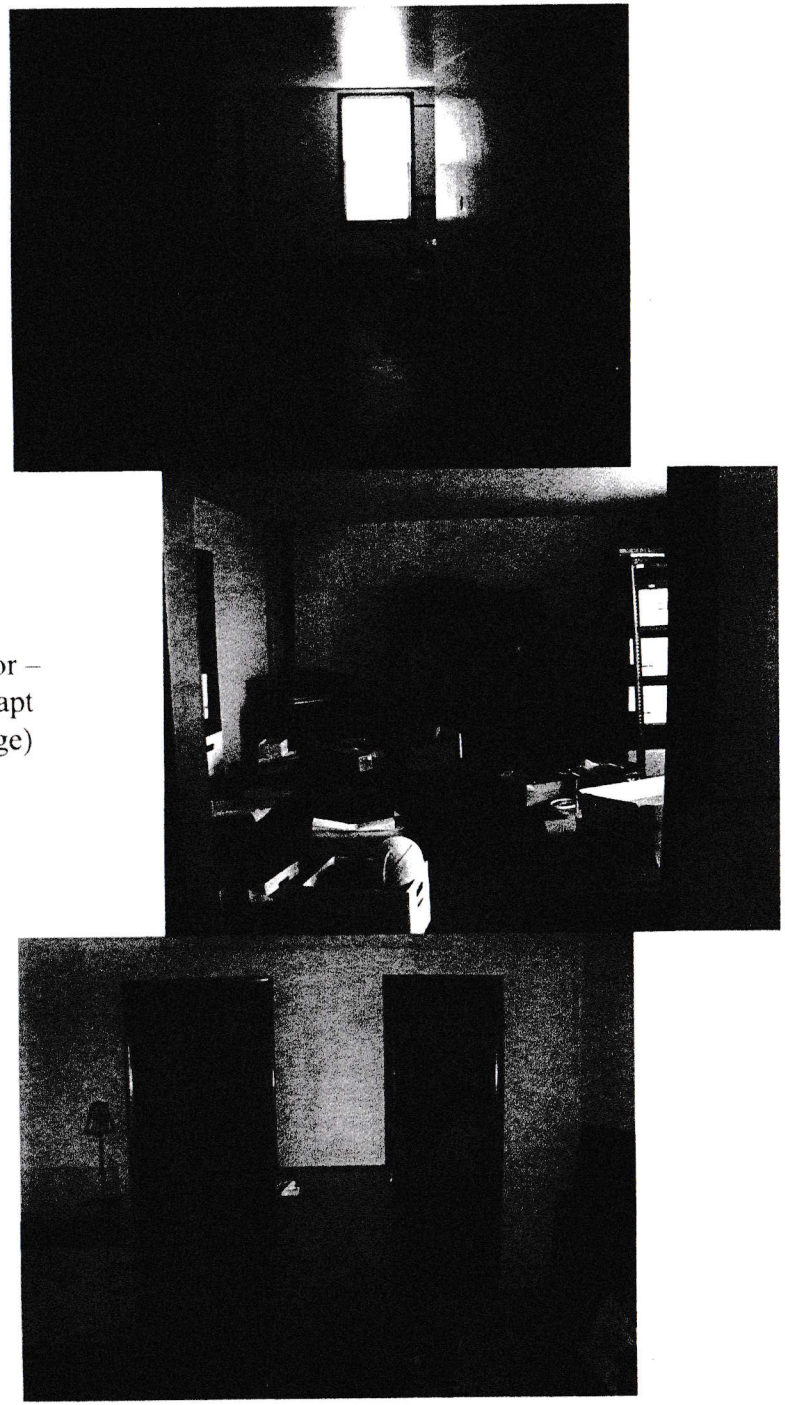
126 W. Locust

Fairbury IL 61739

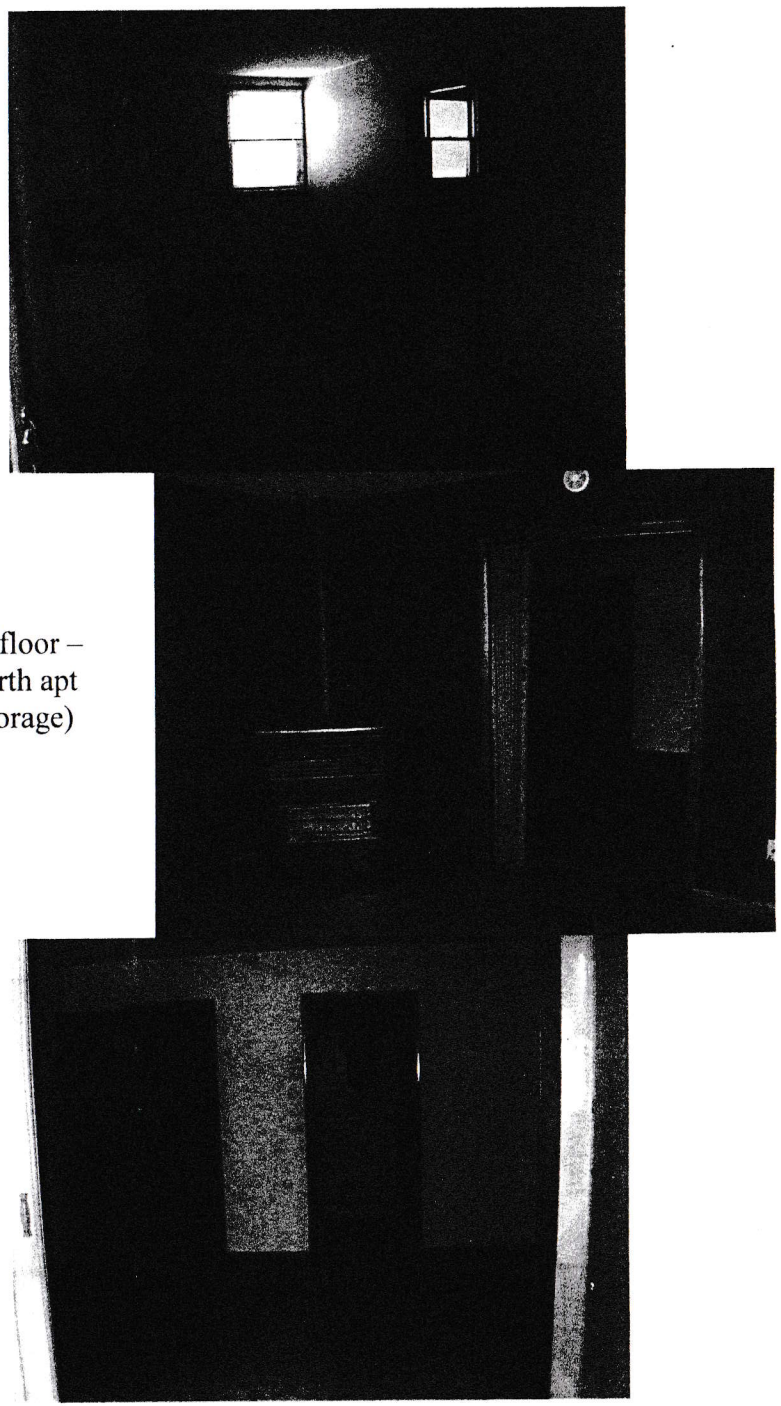
2nd floor

All utilities have been shut off for the apartments and the Museum only plans to use them for storage of museum holdings or supplies that are not needed for current displays.





2nd floor – south apt (storage)



2nd floor – North apt (storage)

Illinois Department of Revenue

PTAX-305 Request for Additional Information

Date: April 27, 2005

Revenue docket no.: 04-53-12
County Livingston
P.I.N.(s) 25-25-03-452-011

DIANE PAWLOWSKI
PO BOX 166
FAIRBURY IL 61739

RE: Fairbury Echoes Museum

Dear Ms. Pawlowski:

We received your Form PTAX-300, Application for Property Tax Exemption, requesting an exemption from property taxes for the property stated in your application. However, we need the following additional information to determine your eligibility for an exemption. You must send us this information within 30 days of the date of this letter. If you do not send us this information, we cannot determine your exemption eligibility and may deny your request for exemption. Please be sure to write the revenue docket number (shown above) on all correspondence that you send us.

Please send us the following information.

- A copy of your organization's hours of operation.
- A copy of your organization's fee schedule.
- A copy of your organization's charitable policy that provides for fees to be waived or adjusted, according to one's ability to pay.
- A copy of the floor plan or drawing that shows the dimensions and actual use of all areas of the building, including all floors and basement.
- A detailed affidavit keyed to the floor plan stating the exact use of all areas of the building, including all floors and basement.
- Pictures of the interior keyed to the floor plan that shows the actual use of all areas of the building, including all floors and basement.
- Your organization's financial statement indicates sales of books and collectibles. Indicate on the floor plan the areas used for sales.

If you have any questions, please write or call our Springfield office weekdays between 8:15 a.m. and 4:45 p.m. Our address and telephone numbers are below.

Jerry Purcell, Jr.
Property Tax Analyst

EXEMPTION SECTION MC 3-520
ILLINOIS DEPARTMENT OF REVENUE
101 WEST JEFFERSON STREET
SPRINGFIELD IL 62702

217 785-8661
217 524-0526 fax

cc: Clerk of the board of review